

GETTING STARTED VIA *MYOZCHASE*

Greyhound racing industry participants may now lodge an Application for Naming directly through [MyOzchase](#).

Benefits include:

- less paperwork (and risk of loss or delay) and,
- a faster processing when completed correctly and
- a dashboard to check the status.

There are three sections in this guide:

1. **First login.**
2. **Forgotten password.**
3. **Dashboard and services.**

Important Information

Before you start, please ensure that the following information is available:

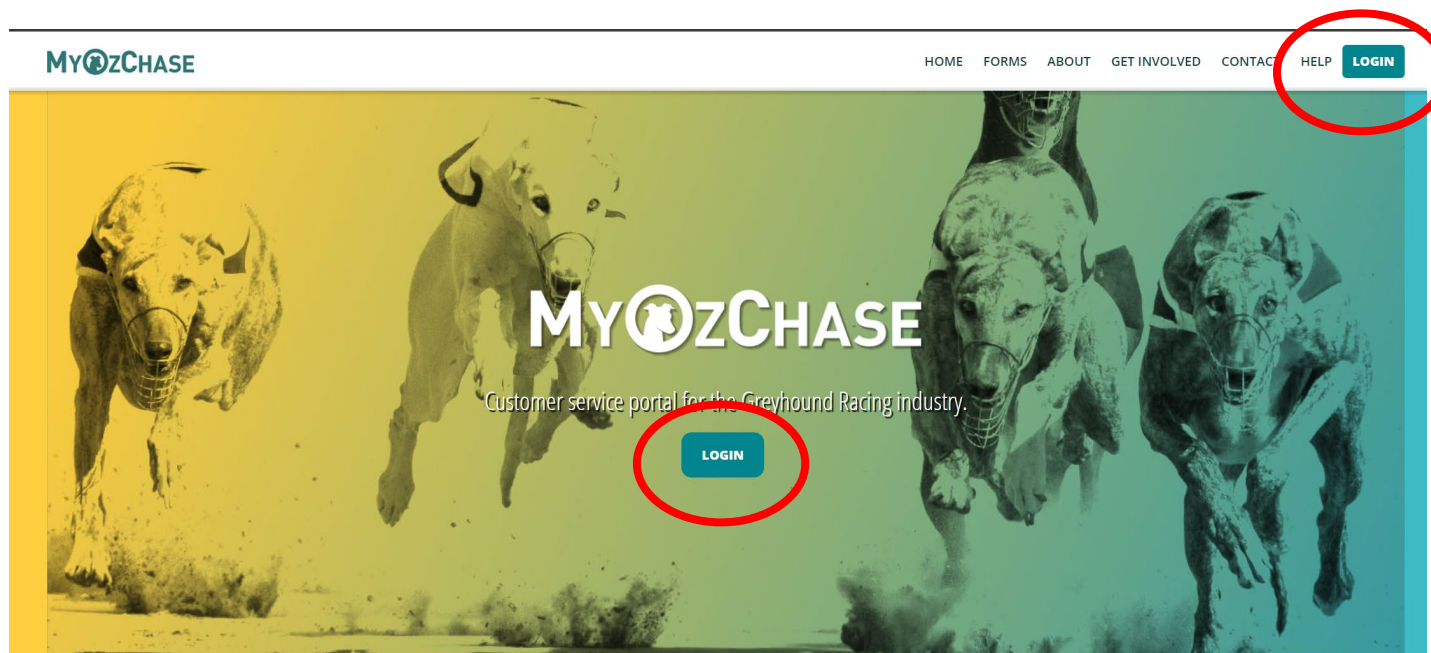
- Please make sure that you have applied and been approved for a licence with RWWA. You cannot access MyOzChase if you are not currently registered with us in some capacity. As part of your licence approval, you will be given additional details on logging into MyOzChase for the first time.

Don't have an account? Please contact our office on (08) 9445 5558.

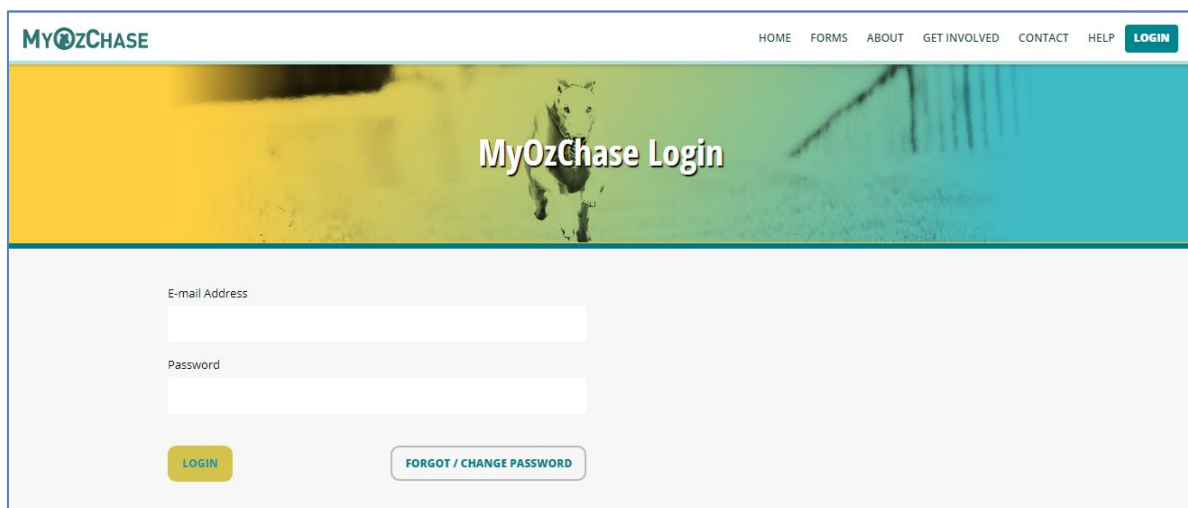
First MyOzChase Login

First time logging in to MyOzChase. Please note if you are required to verify your identity, please [click here](#) for instructions.

1. Navigate to <https://www.myozchase.com.au> and click on the 'Login' button in the top right-hand corner or below the MyOzChase logo.



2. Enter your unique email address and your password on the login screen and click on the 'Login' button.

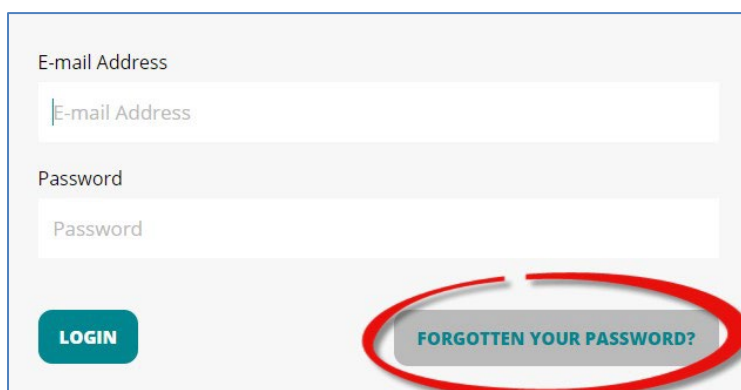


3. As you have logged in with a temporary password you will then follow the steps to set a new password. This will be your password moving forward for all future logins.

Forgotten Password

How to reset your password

1. If you have are attempting to login and have forgotten your password, please click the button '**FORGOTTEN YOUR PASSWORD?**'. This will generate a page that will ask you to enter your email address to generate a link to reset your password.



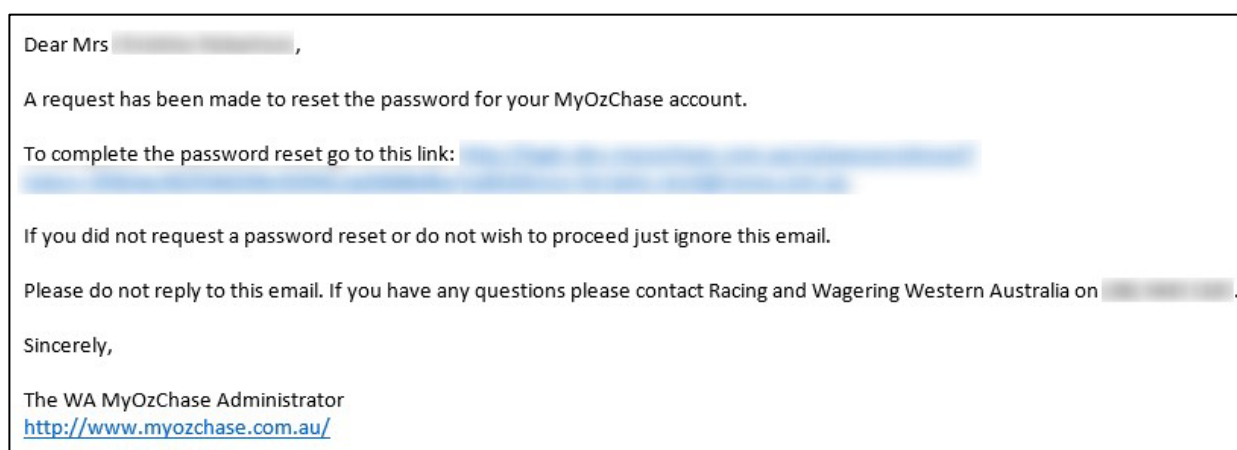
The screenshot shows a login form with two input fields: 'E-mail Address' and 'Password'. Below the fields are two buttons: a teal 'LOGIN' button and a grey 'FORGOTTEN YOUR PASSWORD?' button. The 'FORGOTTEN YOUR PASSWORD?' button is circled in red.

2. Once submitted, a confirmation message will be displayed.



The screenshot shows a confirmation message in a light grey box: "Password reset request has been sent to [redacted]." The redacted area is a greyed-out email address.

3. If there is an account that matches the address entered an email will be sent to the nominated address. Included in the email will be a link reset your password.



The screenshot shows an email template with the following text:

Dear Mrs [redacted],

A request has been made to reset the password for your MyOzChase account.

To complete the password reset go to this link: [redacted]

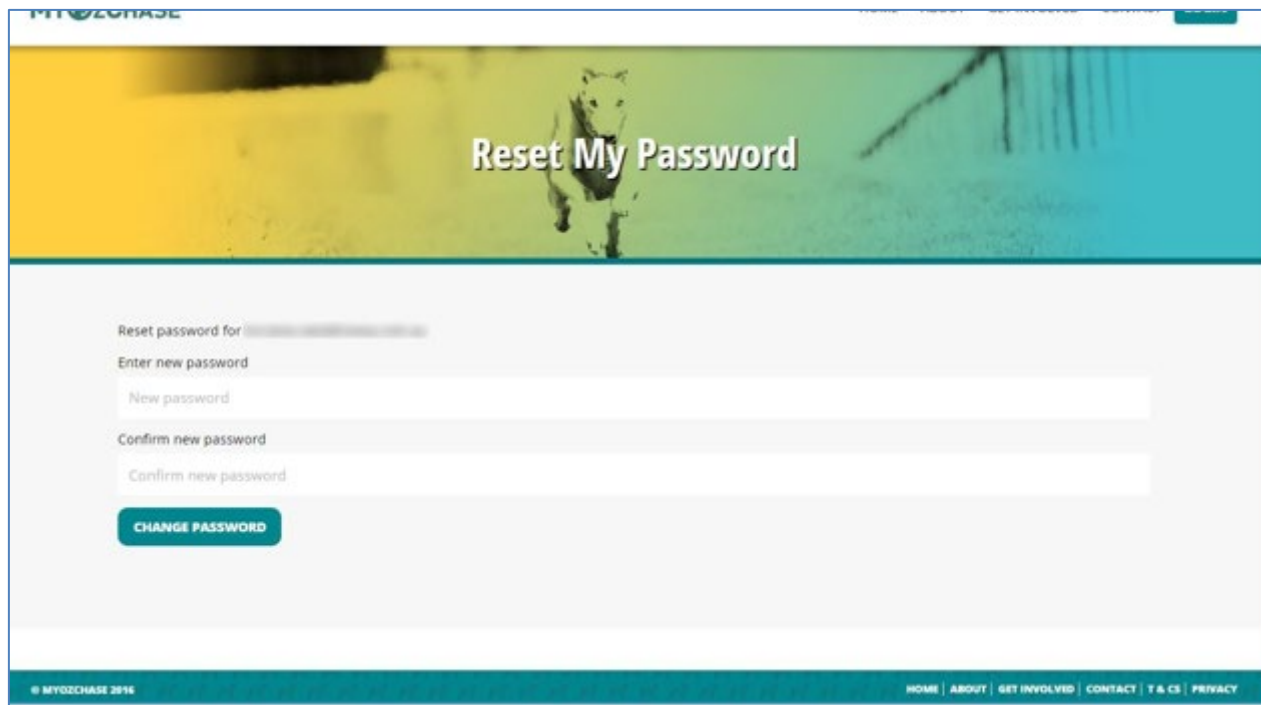
If you did not request a password reset or do not wish to proceed just ignore this email.

Please do not reply to this email. If you have any questions please contact Racing and Wagering Western Australia on [redacted].

Sincerely,

The WA MyOzChase Administrator
<http://www.myozchase.com.au/>

- The link will take you to the below screen where you will nominate a new password.



MYZORASE

Reset My Password

Reset password for

Enter new password

New password

Confirm new password

Confirm new password

CHANGE PASSWORD

© MYZORASE 2016 HOME | ABOUT | GET INVOLVED | CONTACT | T & CS | PRIVACY

- A success message will be displayed once a new, valid password has been supplied.

Password reset ().

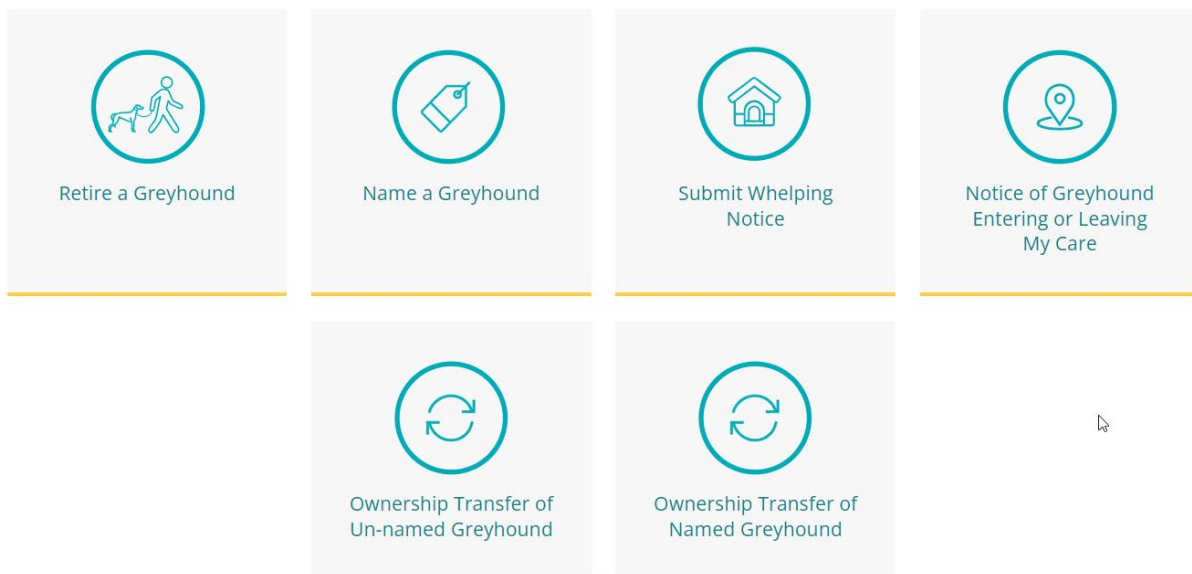
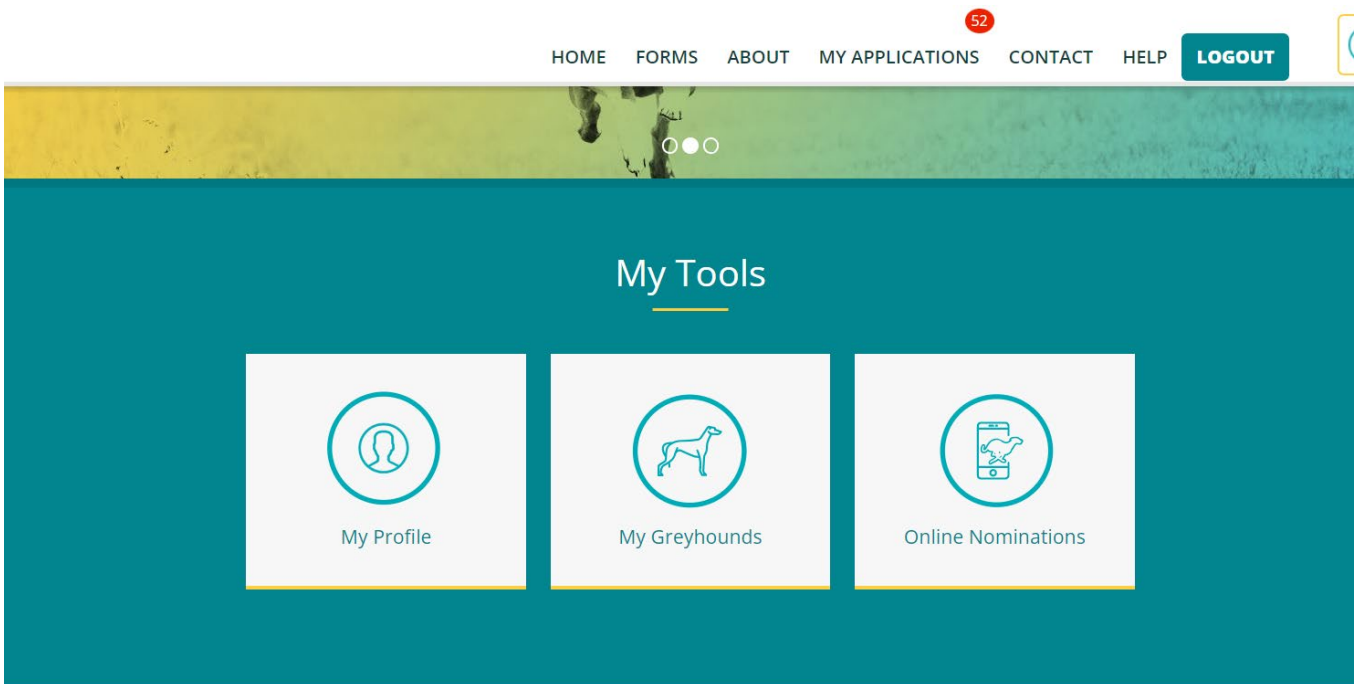
- Click on the 'Login' button in the top right-hand corner of the screen to log in again with the **new password**.

Note: This password will need to be used with your Online Nominations account as well if you have one.

Dashboard & Services

A brief overview of the dashboard and available services.

1. When you have successfully logged in you will be directed to the home page, as shown below.

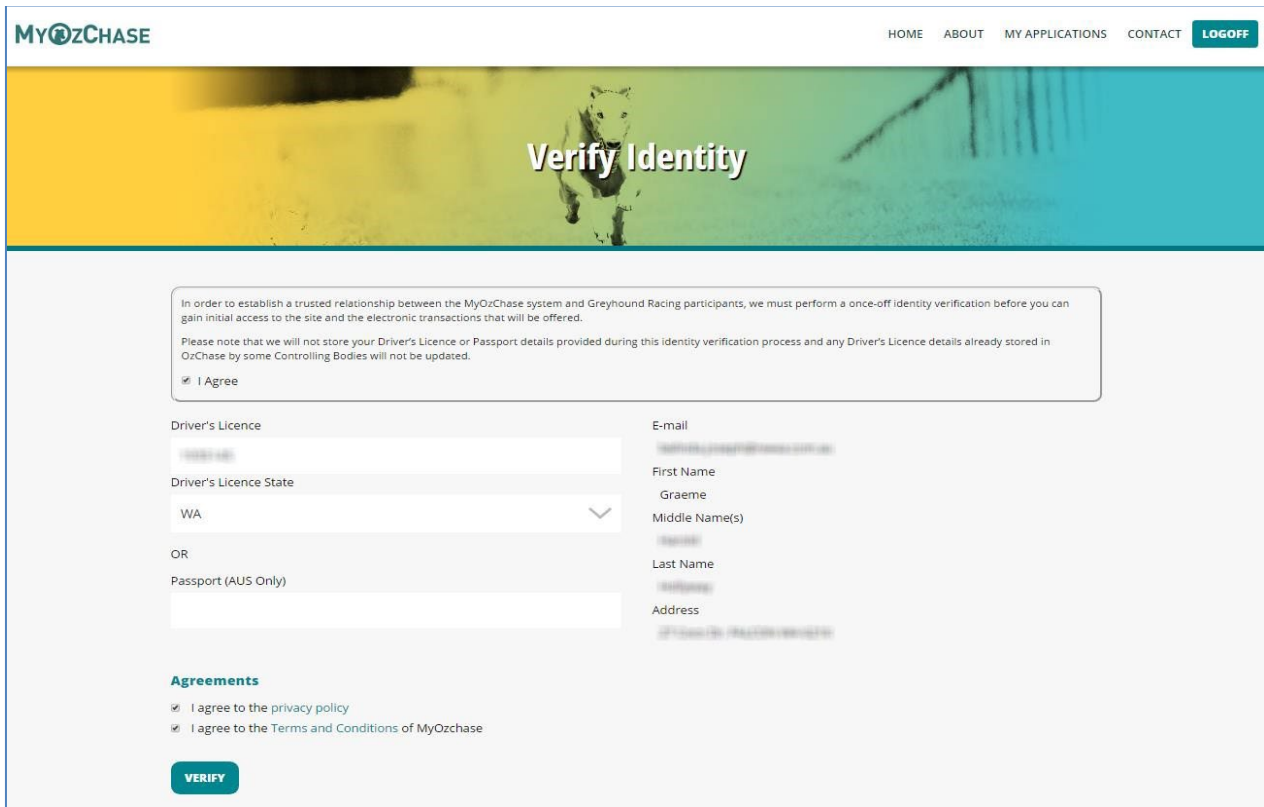


2. The top section of the dashboard is information specific to the logged in user including profile, current greyhounds and online nominations, where applicable.
3. The bottom section of the dashboard outline the current services available to the user.
4. **'MY APPLICATIONS'** in the navbar will show any current applications you may have lodged, you can check the status here.

Identification Verification

If this is the **very first time** that you are logging into MyOzChase, then you **may** be required to verify your identity. When you attempt to log in on the MyOzChase website, you will be redirected to the 'Verify Identity' page.

Your details will be retrieved from the OzChase system and displayed on the screen:



1. Enter your driver's licence **or** passport number (if these details are not already populated on the screen).
 2. Agree to the privacy policy and MyOzChase terms and conditions.
 3. Click on the 'Verify' button to proceed.
4. You will see a message indicating that verification is in progress. Once your identity has been successfully verified, a message will indicate this and provide you with a link to log in to MyOzChase as a verified participant.
5. If your identity could not be successfully verified, you will receive an error message.

 Identity Verification Failed. Please contact your relevant State Controlling Body to ensure your personal details are up to date.

6. You can either correct your Driver's licence or passport details to try again or you will need to contact your relevant Greyhound Racing State Authority.